**Exeter Youth Voice**

**Background Information and Terms and Conditions**

**Background.**

Exeter Board (Devon County Council, Exeter City Council and other strategic partners) are looking for an appropriate partner agency to deliver the #ExeterYouthVoice with young people in the city over 2018/19.

This will build on the work developed in 2017 Exeter: A Young People Friendly City – towards a youth strategy for Exeter (see <http://www.voycdevon.org.uk/what-do-we-do/youth-work-devon/exeter-youth-strategy>).

**Terms and Conditions.**

1. This project will run over 12 months from March/April 2018 – March/April 2019.
2. The successful agency will need to identify a lead contact for the work who will take responsibility for the co-ordination and delivery of the project.
3. The project will need to be delivered flexibly in a range of settings. This will include evening and some weekend sessions in order to be able to make contact with young people and other partner agencies.
4. £10,000 is available for payment to the agency for this work. The Expression of Interest should include information as an additional document on a potential budget breakdown to deliver the project over a period of 52 weeks. Additional expenses can be negotiated to support venue hire, transport and refreshment costs where necessary.
5. The agency and lead contact will work in partnership with the
6. Member Champion for Young People from Exeter City Council
7. with the communications team from the city council and
8. with the steering group for the project made up of representatives from Devon County Council, Exeter City council and other key young people agencies in the city.

The steering group will help to provide direction and support in the delivery of the project.

**Candidates will need to demonstrate, as part of the selection process, a track record of achievement, skills and experience in support of the following:**

##### Essential Criteria

1. Understanding of youth issues and key challenges especially in relation to young people across Exeter.
2. Experienced facilitator with a good track record of engaging with young people, particularly marginalised young people and wider community groups.
3. Excellent relationship building skills with a range of stakeholders.
4. Excellent creative skills and ideas.
5. Excellent information management and use of social media.
6. Good organisational skills and time-management.
7. Ability and experience of working in an outcome focused way.
8. Have well developed co-ordination skills with the ability to maintain effective relationships
9. Commitment to the project for a minimum of 12 months.